



INVERNESS AIRPORT

Pick-up & Drop-off Procedures During Office Hours

ARRIVALS

On arrival at Inverness Airport, proceed to the 'Arrival Lounge' to collect your baggage. One of our staff members will be waiting for you in the 'Arrivals Lounge' displaying an Arnold Clark Rental board. Our shuttle bus will be waiting outside of the terminal building ready to transfer you to our Inverness Airport branch where you will collect your rental vehicle. Please note our Inverness Airport branch is a 30 minute drive from the terminal building.

DEPARTURES

During office hours, rental vehicles must be returned to our branch on Harbour Road, Inverness (please refer to map). Upon return to the branch your vehicle will be 'checked-in' prior to your transfer to Inverness Airport in our shuttle bus. Please allow at least 45 minutes for your vehicle check-in and airport transfer.

Arrivals & Departures Outwith Office Hours*

ARRIVALS

- We provide an airport out of hours delivery service, with prior notice, please contact us for details.

DEPARTURES

- Please park rental vehicle in the National Car Park (NCP) at Inverness Airport.
- Leave car park ticket issued in vehicle glove compartment or sun visor.
- Please ensure you have removed all your belongings from the rental vehicle before locking it securely.
- Proceed to the 'Information Desk' inside the terminal building, immediately through the automatic doors by the public telephone on the left hand side. Please drop the vehicle keys in the key drop off box.

*Please note this service is chargeable.

OPENING HOURS

Monday - Friday: 8am - 7pm
 Saturday: 8am - 5pm
 Sunday: 10am - 5pm

Arnold Clark Car & Van Rental

INVERNESS HARBOUR ROAD IV1 1UF ☎ **01463 236200**

Please remember to bring your full driving licence (card & paper part, if applicable), credit card, passport (if applicable) or proof of address with you when renting a vehicle. Opening hours subject to change on bank holidays, Christmas and New Year. See branch for details. Airport transfer subject to availability & operating restrictions. 91414