

Arnold Clark

Car & Van Rental

GLASGOW INTERNATIONAL AIRPORT

Pick-up & Drop-off Procedures During Office Hours*

ARRIVALS

On arrival at Glasgow International Airport, collect baggage and proceed to the courtesy telephone situated beside the 'UK Arrivals Baggage Reclaim' area.

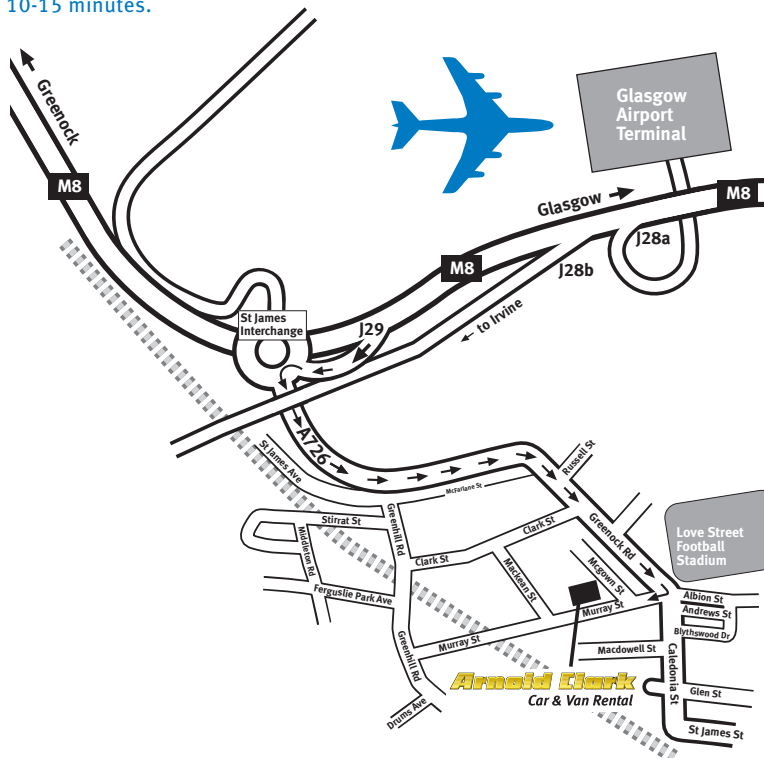
Dial '#6138' for 'Arnold Clark Car & Van Rental', once your call is connected please provide the rental operator with your name.

You will be informed of the shuttle bus collection location.

Proceed to the front of the terminal building and once outside the terminal, turn right and follow covered walkway to the end (this is Bute Road).

Please wait at the end of this walkway for our shuttle bus to arrive.

Please note transfer to rental branch will take approximately 10-15 minutes.



DEPARTURES

During office hours rental vehicles must be returned to our branch on Murray Street, Paisley (please refer to map).

Upon return to the branch your vehicle will be 'checked-in' prior to your transfer to Glasgow International Airport in our shuttle bus.

Please allow at least 20-30 minutes for your vehicle check-in and airport transfer.

*Shuttle bus service is chargeable. Please contact branch for details.

ARRIVALS & DEPARTURES Outwith Office Hours**

ARRIVALS

- We provide an airport out of hours delivery service, with prior notice, please contact us for details.

DEPARTURES

- If you are departing outwith office hours your rental vehicle must be returned to Glasgow International Airport.
- Please park rental vehicle in NCP car park 2 on the first level or above. The ground level is a short stay parking area and any vehicles left there will be charged at the full cost of parking (currently £5 per hour).
- Leave car park ticket issued in vehicle glove compartment.
- Please ensure you have removed all your belongings from the rental vehicle before locking it securely.
- Make a note of the level and row number of the car park where the vehicle is located.
- DO NOT PARK THE VEHICLE IN THE LONG STAY CAR PARK.
- Proceed to the courtesy telephone situated beside the 'UK Arrivals Baggage Reclaim' area. Dial '#6138' for 'Arnold Clark Car & Van Rental'. Once connected leave a message on our answering machine clearly stating which car park number and what level & row of the car park the vehicle has been left in.
- Drop the vehicle keys in the box marked 'ARNOLD CLARK CAR & VAN RENTAL' next to the courtesy telephone.

** Please note these services are chargeable and subject to availability. Contact branch for further details.

PAISLEY MURRAY STREET
 **0141 847 8602**

Please remember to bring your full driving licence (card & paper part, if applicable), credit card, passport (if applicable) or proof of address with you when renting a vehicle. REF 82991